

Date Received: _____

Christ Chapel, Inc. EMPLOYMENT APPLICATION (Please Print)

Name: _____
Last First Middle

Are you over the age of 18? Yes No If driving is part of your duties, are you 25 or older? Yes No

Present address: _____

City: _____ State: _____ Zip: _____

Home phone: _____ Cell phone: _____ Other phone: _____

Position applied for: _____

Date you are available to start: _____

Qualifications:

Academic achievements: (Schools attended, degrees earned, dates of completion) _____

Continuing education completed: (Courses taken, dates of completion) _____

Professional organizations: (List any in which you have membership) _____

First-aid training? Yes No Date completed: _____

CPR training? Yes No Date completed: _____

Previous Work Experience: Please list your previous employers from the past five years. Include the job title, a description of position duties and responsibilities, the name of the company/employer, the address of company/employer, the name of your immediate supervisor, and the dates you were employed in each position. Do not leave gaps in dates without explanation.

Previous Volunteer Experience: Please list any relevant volunteer positions you have held, and list the duties you performed in each position, the name of your supervisor, the address and phone number of the volunteer organization, and the dates of your volunteer service.

Have you ever been convicted of or pled guilty to a crime, either a misdemeanor or a felony (including but not limited to drug-related charges, child abuse, other crimes of violence, theft, or motor vehicle violations)? No Yes
If yes, please explain:

References: Please list three individuals who are not related to you by blood or marriage as references. Please list people who have known you for at least three years.

1. Name: _____
Address: _____
Daytime Phone: _____
Evening Phone: _____ Email: _____
Length of time you have known reference: _____
Relationship to reference: _____

2. Name: _____
Address: _____
Daytime Phone: _____
Evening Phone: _____ Email: _____
Length of time you have known reference: _____
Relationship to reference: _____

3. Name: _____
Address: _____
Daytime Phone: _____
Evening Phone: _____ Email: _____
Length of time you have known reference: _____
Relationship to reference: _____

Waiver and Consent:

I, _____, hereby certify that the information I have provided on this application for employment is true and correct. I authorize Christ Chapel, Inc. to verify the information I have provided on this application by contacting the references and employers I have listed, by conducting a criminal records check, or by other means, including contacting others whom I have not listed. I authorize the references and employers listed in this application to give you whatever information they may have regarding my character and fitness for the job for which I have applied. Furthermore, I waive any rights I may have to confidentiality.

In the event that my application is accepted and I become employed by Christ Chapel, Inc., I agree to abide by and be bound by the policies of Christ Chapel, Inc. and to refrain from inappropriate conduct in the performance of my duties on behalf of Christ Chapel, Inc.

I understand that submission of an application does not guarantee employment. I further understand that, should an offer of employment be extended by Christ Chapel, Inc. (hereinafter referred to as "THE CHURCH") that such employment with THE CHURCH is at will, for no specified duration and may be terminated by either THE CHURCH or myself at any time, with or without cause or prior notice. I understand that none of the documents, policies, procedures, actions, statements of THE CHURCH or its representatives used during the employment process is deemed a contract of employment real or implied. I understand that no representative of THE CHURCH except the Senior Pastor has the authority to enter into any agreement guaranteeing any conditions of employment or any agreement contrary to the foregoing statements and that any such agreements must be made in writing and signed by the Senior Pastor of THE CHURCH.

I have read this waiver and the entire application, and I am fully aware of its contents. I sign this consent freely and under no duress or coercion.

Signature of Applicant Date

Witness (if needed to verify applicant's signature) Date